

# OAPE BOARD MINUTES

November 26, 2007

Schirle Elementary

4875 Justice Way S., Salem, Oregon

- I. 6:30 Gathering, Activity, Getting to know Folks
- II. 6:45 Light Dinner: Jo provided dinner - salad, Mexican lasagna, chips, veggies
- III 7:00 Meeting commenced with Approval of Agenda
- IV. Introductions:
  - A. The following board members introduced themselves: Jo Rauch, President, Sam Case Elementary, Newport; Ann Asbell, Past President, OSU, Corvallis; Marigay Schopp, Schirle Elementary, Salem, (Albany); Joanna Delanty, Student Chair Elect, Pacific University; Stuart Charleston, Sport Chair, Salem; Brian Jackson, Secretary/Treasurer Elect (Treasurer), Pacific University; Nikki Holland, Adapted Chair, Lincoln County SD, Toledo; Dale Looney, Elementary Chair, Wilson Elementary, Corvallis, (Philomath); Chris Surface, Student Chair, OSU; Catherine Boshuizen, Member-At-Large, OSU, (Albany); Rachel Tambio, Dance Chair Elect, Santiam Christian H.S., Adair Village; Tanya Littrell, College Chair Elect, PSU, Portland; Shanon Rackowski, Adult Chair Elect, Newport; Rochelle Schwab, Adult Chair, OSU, Corvallis. The following ex-officio members introduced themselves: Margaret Bates, ODE, Salem; Malinda Schlatter, OAHPERD Executive Director, Salem.
  - B. Not Attending w/R.S.V.P: Dani Blackwell, Matt Heins, Will Boshuizen, Cathy Dark, Heidi Wegis,
  - C. Not Attending, no communication: Ali Gehring, Jeff McNamee, Katie Minor, Emanuel McGladrey
  - D. Member were asked to give contact information via a form passed around
- V. Reports
  - A. Chris Surface gave a report of the Student Leadership Conference in Estes Park. OAPE and OAHPERD paid his way.
  - B. Brian Jackson, Treasurer
    - 1. Passed around a form to report mileage; members in attendance are reimbursed at the non-profit rate of \$0.14/mile; any additional expense incurred may be taken off of taxes if the long form is completed
    - 2. The bank account signature cards will not be completed until Friday, 11/30. Members were directed not to cash OAPE checks until after that date.

3. Financial report
- C. Margaret Bates
  1. What do we want to have her report?
  2. State data collection will include minutes, space, # teachers
  3. Grant applications will be available in January. One grant for hiring P.E. teacher; one for professional development
  4. To apply must have these in place: wellness plans; school health action committee, continuous improvement plan; Commit to having sufficient minutes when plan is finished
- D. Malinda Schlatter: OAHPERD Wrap UP
  1. 373 registered w/ 290 OAPE; OAAS 94; dance 24
  2. Total checkmarks (determines \$\$) 345 OAPE, 96 OAAS, 24 dance = 465
  3. Professional 219, students 89, life members 21, retired 3
  4. Malinda will suggest to OAHPERD Board that we have 2 keynote speakers, one for OAPE, one for OAAHE

## VI. Old Business

- A. Constitutional revision - Ann reported
  1. 186 Ballots completed
  2. 166 approved Constitutional Changes; 126 needed for approval
  3. 166 approved By-Law revisions; 83 needed for approval
  4. 12 abstained
  5. one person did not approve each
  6. no suggested amendments to the revisions
  7. Ann handed out copies of the new Constitution and By-Laws; additional copies are available for each member not present.
  8. Jo and Ann handed out notebooks to all new members of the Board
- B. Elections
  1. Tiffany Vaughn is not interested in serving and should not have been on the ballot. Jo will contact Monica Roshak to see if she has an interest to serve again.
  2. Kathy O'Bannon has apparently changed her mind and wants off the board; Jo will contact Dave Rasca regarding a potential member; if that fails she will look at people who volunteered at the OAPE meeting
  3. Ann handed out a summary of recruits - people who indicated on the ballot at the OAPE meeting that they would be interested in serving. She will contact each to get office of interest.
- D. Operating Codes

1. Ann completed the editing of all operating codes that were approved in August. She handed out copies to all present and has additional copies for everyone. This included: President, President-Elect, Secretary/Treasurer, Secretary/Treasurer Elect, and Council Chair, and Council Chair Elect.
2. Operating Codes for Member-At-Large, Member-At-Large Elect, and Past President were completed. These were handed out to all present with additional copies available for everyone not present. These should be reviewed and approved at the February meeting. Because the duties of these officers changed with the constitution and by-law revisions, the operating codes could not be completed until after the OAPE Business

#### Meeting.

- D. Ann has not summarized the results of the TOY nominations from the OAPE meeting. She will do this and distribute it before the February meeting.

#### VII. New Business

- A. Future Meeting Dates
  1. Feb 1 & 2, begin 6:00 dinner; conclude Sat. 1:00; Super Bowl Sunday
  2. May 5, 6:30, Stuart's House, Salem
  3. Aug TBA; Summit is 8/11; NWD ends August 4 but Jo is driving home
- B. Task force for TOY: Catherine and Heidi, Members-at-Large, co-chairs; Ann Asbell
- C. OAPERD Journal
  1. Winter E/Journal out in January, articles due in December
  2. Ann will summarize results of constitutional revision
  3. Chris will summarize leadership conference
  4. Each journal will have at least one article: YOU CAN DO IT, TOO! Shanon, with help from Jo, will contribute for January
  5. Spring E/Journal, April (articles by end of March)
  6. Printed summer journal out last week in August, (articles by 7/15)
- D. Conference
  1. Reception - what did we think; better publicity but good idea
  2. Sites - West Albany possible; 3 gyms
  3. We need big draw keynote
  4. Each person is responsible for getting one person to apply to present
- E. Review of 2006-7 Strategic Plan, Board Objectives; Objectives for 2008
  1. Presentation at HKLB Summer Summit - financial support but no presenter; - continue for 2008

2. Get a named presenter at conference - Sparks but none directly from OAPE; must do for 2008
3. Create OAPE Website - framework completed; continue in 2008
4. Quality T.O.Y. and Excellence Awardees - Yes on TOY; No Excellence Awards; 2008, continue TOY; give an Excellence Award
5. Information on Awards on Website - not completed; continue in 2008
6. One article in Journal each time - completed; 2008 - three each time
7. Advocate for legislation - completed; stay informed of progress of grants and 2007 legislation
8. Contact a representative; - 2008 Know federal congressional representative and senators - contact information;
9. Letter to school administrators - 2007 completed for those who requested; 2008, Jo sent around paper to list administrators' names
10. Recruit one new member to OAHPERD - continue in 2008
11. Promote Shape up Across Oregon; - some did in 2007; continue in 2008

#### VIII. Other Items

- A. OAHPERD & OAPE Website: [oahperd.com/oape](http://oahperd.com/oape)
- B. Send pictures from T.O.Y. to Brian
- C. Moved and seconded to reimburse Ann for printing, \$52.56; Motion approved

9:00 Adjourn