



2007-09

**Physical Education Expansion K-8 (PEEK-8):
Teacher Hire
Grant Application**

This packet includes:

- Part One : Application Information/Instructions
- Part Two : Grant Cover Page
- Part Three : District & School General Assurances Form
- Part Four : Grant Application Form
- Part Five : Budget Form

Name of School: _____
School District: _____
Superintendent: _____
County: _____

**Grant Application Due Date:
February 29, 2008**

**2007-09
Physical Education Expansion K-8 (PEEK-8):
Teacher Hire
PART ONE:
Grant Application Information**

The Physical Education Expansion K-8 (PEEK-8) grant was established by the 2007 Oregon Legislature through the passage of HB 3141. It is designed to support activities related to meeting the physical education instructional requirements for students in kindergarten through grade 8 as described in OAR 581-020-0250. The teacher hire component of this grant will enable school districts and public charter schools to hire licensed physical education teachers.

Who is eligible to apply for the PEEK-8 Grant?

Any school/school district or charter school in Oregon may apply for this grant.

Is this a district application or school application?

Each school will submit its own application, but must include the district superintendent's signature on the general district assurances page. School applications will be reviewed and scored individually on their own merit.

What must districts or charter schools do to receive this money?

In order to receive funding, school/school districts or charter schools must submit a completed application to the Oregon Department of Education (ODE) by February 29, 2008. Applications must be approved by the ODE before funds are distributed.

How may the PEEK-8 Grant funds be used?

PEEK-8 Grant funds may be used to hire and pay the salary of physical education teachers who are licensed to teach in physical education or who are allowed to teach physical education within the scope of the endorsement on their license. The hired teachers may only teach grades K-8 or any a combination of those grades.

Can the PEEK-8 Grant funds pay for fringe benefits as required by teacher contract?

No, the grant funds may only be used for salary. Districts must pay for any fringe benefits required by teacher contract.

Is there a limit on the number of teachers a school may request?

Yes, only one teacher may be requested per school, even if more teachers are needed to meet the physical education instructional requirements.

What is the amount of each PEEK-8 Grant?

Each school may apply for up to 1 full time equivalent teacher of physical education not to exceed \$50,000 per school in salary (benefits not included).

What is the process for qualifying for grant funding?

A minimum score of **69** is required for funding consideration. Once the minimum score is met, schools will be ranked by the number of priorities met:

1. Meeting a threshold 40% Free and Reduced Priced Lunch Eligible.
2. The school is not served by any physical education teachers who are licensed to teach in physical education or who are allowed to teach physical education within the scope of the endorsement on their license.
3. Matching salary funds are provided by the district, thereby reducing the total grant request

When will the PEEK-8 Grant funds be distributed?

The ODE will award the funds on **March 28, 2008**.

Will there be more than one year of funds for an awarded grant?

Pending available funds, a district or public charter school may apply for a second year continuation grant. The ODE, in evaluating an application for a second year continuation grant, shall consider whether the district or public charter school has shown continued commitment and fidelity to the district's or school's application from the prior year.

How do eligible districts or charter schools apply for a 2007-09 PEEK-8 Grant?

1. Complete and sign the following application forms:

- Part Two: Cover Page
- Part Three: General Assurances Form
- Part Four: Grant Application Form
- Part Five: Budget Form

2. Submit to ODE, by February 29, 2008, your completed and signed forms via traditional mail (postmarked no later than February 29, 2008), fax, OR email.

**Oregon Department of Education
Attention: Jenny Diaz
255 Capitol Street N.E.
Salem, OR 97310**

Email: <https://district.ode.state.or.us/apps/xfers>

**Fax No.: (503) 378-5156
Phone No.: (503) 947-5754**

IMPORTANT NOTE:

If submission of application packet is by fax or email, please indicate "PEEK-8 Application" and include the name of your school district in subject area.

Who do we contact if we have questions or need assistance?

You may contact Margaret Bates. Email: margaret.bates@state.or.us,
Phone number: 503-947-5615

**2007-09
Physical Education Expansion K-8 (PEEK-8):
Teacher Hire**

Grant Application Instructions

On the **PEEK-8 Grant Application**, each school will be required to:

- **Provide the number of minutes** students currently participate in physical education at the school by each grade
- **Describe the current physical education facilities** and how they will be used with the proposed funded physical education teacher
- **Identify the typical number** of physical education students taught at one time per teacher
- **Provide a schedule** the proposed funded teacher will follow
- **Describe which five (5) appropriate practices for physical education**, as identified by the National Association of Sports and Physical Education, will be used to measure the implementation of the PEEK-8 grant:
<http://www.aahperd.org/naspe/template.cfm?template=peappropriatepractice/index.html>
(*Appropriate Practices for Elementary School Physical Education or Appropriate Practices for Middle School Physical Education*).
- **Describe the submitted district Wellness Policy** and how it aligns to the PEEK-8 grant
- **Describe the district Continuous Improvement Goal(s)** or school improvement goal most closely aligned to the physical education grant
- **Describe when the School Site Council** will meet (at least four times a year) to review the implementation of the grant using the five (5) appropriate practices for physical education outlined above.

Priorities

- **Provide the Free and Reduced Priced Lunch (FRPL) %** for school year 2006-07.
- **Provide the number of physical education teachers** who are currently teaching physical education (appropriately licensed) or who are allowed to teach physical education within the scope of the endorsement on their license at the school.
- **Provide a budget** reflecting the revenue source for the salary of the proposed teacher.

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Grant Application Review Criteria

Each review criterion will be evaluated using the following scoring guide.

4	Exceeds criteria
3	Meets criteria
2	Most of the criteria are met
1	Some of the criteria are met
0	None of the criteria are met

Grant Application Review Criteria:

Note: *"The department shall review and approve applications based on criteria established by the state Board of Education."* HB 3141 Section 10 (3)

DESCRIPTION OF PHYSICAL EDUCATION & GOALS	40%
<ul style="list-style-type: none"> -The current number of minutes students participate in physical education each week during the entire school year is listed for each grade in the school. -A projected schedule is provided showing the utilization of the new teacher hired. -The current physical education facilities, including how they will be used and class sizes are clearly described for the school. -There is evidence of processes to measure the effect of the hired physical education teacher through the five quantifiable performance measures identified from the NASPE appropriate practices of physical education. 	
SCHOOL SITE COUNCIL	30%
<ul style="list-style-type: none"> -There is evidence the School Site Council will meet at least four times to review and evaluate the implementation grant activities during the 2007-09 school years. 	
WELLNESS POLICY	20%
<ul style="list-style-type: none"> -The wellness policy was submitted to ODE and there is a clear alignment of the wellness plan to the PEEK-8 grant activities: 	
DISTRICT CIP IMPROVEMENT GOAL	10%
<ul style="list-style-type: none"> -There is an alignment between a district CIP or school improvement goal and the activities of the PEEK-8 grant. 	

**Physical Education Expansion K-8 (PEEK-8) Grant:
Teacher Hire Application
PART TWO:
Cover Page**

Name of School: _____

Local School District: _____

Superintendent of Local School District: _____

County: _____

Fiscal Agent: (School District)	Contact Name:
Address:	
Phone:	E-mail:
Fax:	

(School) Project Director:			
Mailing Address:			
City:	State:	Zip	
Phone:	Fax	e-mail:	

**Physical Education Expansion K-8 (PEEK-8) Grant:
Teacher Hire Application
PART THREE:
General District Assurances to the
Oregon Department of Education**

Read and initial each statement below regarding district and school's responsibilities for participation in the PEEK-8 Grant.

1. ___ Grantee shall use the funding to hire teachers who are licensed to teach in physical education or who are allowed to teach physical education within the scope of the endorsements on their license.
2. ___ Grantee shall use grant funds to pay only for areas described in the district's approved application.
3. ___ Grantee shall adhere to the Oregon Department of Education reporting and evaluation requirements including submission of qualitative and quantifiable data on the areas and goals outlined in the grant. A report from the Site Council will be required after the review and evaluation of the grant.
4. ___ Grantee shall submit a progress report January 2009 detailing the review and evaluation of the grant activities as outlined in the grant application.
5. ___ Grantee shall ensure those schools participating in this grant shall continue to offer, after the time period of the grant, the required number of minutes of physical education instruction described in OAR 581-020-0250.

Name of School : _____
School District : _____
Address : _____
County : _____

Superintendent's Name (Print): _____
Superintendent's Signature: _____ **Date** _____

School Principal's Name (Print): _____
School Principal's Signature: _____ **Date** _____

Grant Application Due Date: February 29, 2008

**Physical Education Expansion K-8 (PEEK-8):
Teacher Hire Application
PART FOUR:
Grant Application**

Name of School: _____

School District: _____

*For each **school** complete the following information.*

DESCRIPTION OF PHYSICAL EDUCATION GOALS	40%
<p>Provide the number of minutes students participate in physical education each week during the entire school year (by grade).</p> <p>Provide a short description of the current physical education facilities and their current use including average class sizes for physical education. Describe where the new teacher(s) will teach and their average class size. Attach or describe the projected schedule of the new teacher(s) hired.</p> <p>What are the five quantifiable performance measures identified from the NASPE appropriate practices of physical education that will be used to measure the implementation of the PEEK-8 grant? Be sure to include local applicable measures that will be used to monitor progress throughout the year by the School Site Council.</p>	
SCHOOL SITE COUNCIL	20%
<p>List the four times the School Site Council will meet to review and evaluate the implementation of the grant.</p>	
WELLNESS POLICY	30%
<p>Date Wellness Policy was submitted to ODE:</p> <p>Describe the alignment of the district wellness plan to the PEEK-8 grant.</p>	
DISTRICT CIP IMPROVEMENT GOAL	10%
<p>Identify the district Continuous Improvement Goal(s) or school improvement goal most closely aligned with PEEK-8 grant.</p>	

**Physical Education Expansion K-8 (PEEK-8):
Teacher Hire Application
PART FOUR:
Grant Application (continued)**

Name of School: _____

School District: _____

Indicate school data below:

Priorities	
Percent of Free and Reduced Priced Lunch (FRPL) for the 2006-07 school year	%
Current number of physical education teachers	

Principal's Signature

Principal's Name

Date

**Physical Education Expansion K-8 (PEEK-8):
Professional Development Application
PART FIVE:
Budget Worksheet**

Name of School: _____
District: _____

		District Provided Salary	Grant Provided Salary
Function			
1111	Primary, K-3	\$	\$
1112	Intermediate Programs	\$	\$
1121	Middle/Junior High Programs	\$	\$
690	Administrative Costs @ __5__ % No more than 5% allowed	\$	\$
Total by Object			

1111 Primary, K-3: Learning experiences concerned with knowledge, skills, appreciation, attitudes, and behavioral characteristics considered to be needed by all students in terms of their awareness of life within our culture and the world of work and which normally may be achieved during the primary school years.

1112 Intermediate Programs: Learning experiences concerned with knowledge, skills, appreciation, attitudes, and behavioral characteristics considered to be needed by all students in terms of their awareness of life within our culture and the world of work and which normally may be achieved during the intermediate school years.

1121 Middle/Junior High Programs: Learning experiences concerned with knowledge, skills, appreciation, attitudes, and behavioral characteristics considered to be needed by all students in terms of understanding themselves and their relationships with society and various career clusters, and which normally may be achieved during the middle and/or junior high school years.

**Physical Education Expansion K-8 (PEEK-8):
Teacher Hire Application**

**Submit Completed and Signed Grant Application Forms by mail, fax OR
email to:**

**Oregon Department of Education
Attention: Jenny Diaz
255 Capitol Street N.E.
Salem, OR 97310**

<https://district.ode.state.or.us/apps/xfers>

Fax No.: (503) 378-5156

If you have any questions please contact Jenny Diaz at (503) 947-5754.

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